



**REGIONAL
ASSOCIATIONS
CHAMPIONSHIP
REGULATIONS**

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1. NAME

1.1 The Championship shall be known as “The Regional Association Championship”.

2. PURPOSE

This Championship shall be played annually with the aim of bringing best players from all Regional Associations to compete in order for the NVF to establish or to build a stronger National Team. This shall give an equal chance to all players to be selected in the National Team and it shall be done in accordance with Regional Associations and NVF Selection policy or guidelines.

3. OWNER

The Cup is property of the Namibian Volleyball Federation (NVF). When the winning association is ascertained, the NVF shall deliver the Cup to such association, which shall be responsible for its safe return to the NVF one month before the beginning of the competition in the following year in good order and condition. Should the Cup be lost, destroyed or damaged whilst under the care or custody of an association, this association shall replace or pay the cost of the Cup’s thorough repair in addition to any penalty which the NVF may impose.

4. PRIZES

4.1 Prize monies: 1st, 2nd, 3rd and 4th places of the competition will receive prize monies when there is a sponsor in that regard while

4.2. Medals: The first four (4) ranked teams will be awarded as follows:

- 1st place: 20 gold medals and floating trophy
- 2nd place: 20 silver medals
- 3rd place: 20 bronze medals
- 4th place: Certificates of participation

4.3 To bring out the best and boost competition amongst players, individual awards will be presented in both male and female categories to the following players and officials, taking into consideration the whole competition:

- Best spiker
- Best blocker
- Best setter
- Best server
- Best receiver
- Best defensive
- Most valuable player
- Best Referee

4.4. When a player taking part in the competition is found guilty for misconduct, the prize/medal which he may be entitled to may be withheld at the discretion of the controlling committee.

5. ELIGIBILITY OF PARTICIPATING TEAMS

- 5.1 The competition shall be played by regional association teams comprised of players from various teams within a particular association.

6. DATES AND VENUE

- 6.1 The Regional Association Championship shall be played between May and November on yearly basis.
- 6.2 In order to create opportunity for all associations to host the championship, it shall be hosted on a rotational basis, this shall be done in alphabetical order in terms of associations' names. Associations maybe skipped for various reasons and this is subject to the approval of the NVF Board of Administration.

7. SANCTIONS AND COMPLAINTS

- 7.1 Sanctions and Complaints shall be handled as laid down in the NVF Sports Regulations.

8. THE ORGANISER

- 8.1 Organise a minimum of two playing court
- 8.2 Local Organising Committee
- 8.3 PA system
- 8.4 Line judges, ball retrievers, local referees
- 8.5 Opening and closing ceremony
- 8.6 Invitation of local leaders to officiate at ceremony
- 8.7 Organising for NVF delegates accommodation (to be paid by NVF) as well as advising participating teams regarding local accommodation/s.
- 8.8 Organise ambulance and medic as well as security throughout the competition.

9. PRELIMINARY ENQUIRY

- a) All matches are played in conformity with the NVF, CAVB and FIVB statutes.
- b) Team delegation must arrive before the Technical Meeting and be available for the Preliminary Enquiry.
- c) Team Managers, Head Coaches and Doctors/medics must be present at the Preliminary Enquiry and must present the following documents:
- O-2 form.
 - O-2 bis form.
 - Passport or ID of all players.
 - Players and Officials' agreement if any
 - Doctor's/medic's FIVB ID- card
 - Samples of Captain's and Libero uniform (2 colours).
 - Advertising approval certificate (if applicable).
- d) The Preliminary Enquiry will be carried out in accordance to the NVF, CAVB and FIVB Sports Regulations.

10. ENROLLMENT

10.1 Each Regional Association qualifies to enter one team per gender comprises selected players from various clubs/team within the association.

10.2 The host shall be seeded to pool A while the rest shall be drawn.

Pool A

Host

Runner up

Draw

Draw

Pool B

Champion

Draw

Draw

Draw

The other teams will be respectively divided into two groups according to the drawing of lots starting from group (B) by the serpentine method.

The top two teams from each group will qualify for the semi-finals. The first team in the Pool meets with the second team of the other Pool according to the following formula:

1st A V 2nd B

2nd A V 1st B

The two winners of these two matches play the final for 1st and 2nd places and the losers play for the third and fourth places.

11. PLAYERS

The players that are eligible to participate in this championship should be Namibian citizens who are registered for that particular season and are appearing on the NVF database.

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No players shall play for an association where he/she is not registered. When deemed necessary, the NVF Board of Administration may consider players to play for other regional teams.

12. REGISTRATION AND COMPOSITION OF THE DELEGATION

Each regional team should forward to NVF the following documents:

- list of its delegation: (O-2 Form)

The final list of 14 selected (among those listed on the O-2 form) players shall be sent the O-2bis form during the preliminary inquiry before the competition. Each team must hand over the O-2bis form with the final list of fourteen (14) players chosen from the players previously registered in the O-2 Form, without changing the individual players' shirt numbers. The O-2bis form shall be signed by all authorised delegation members.

Between the preliminary enquiry and the general technical meeting a team can replace up to two players with players listed on the O-2 Form. Using o-2bis form. Taking in consideration that it is not allowed to change or alter any player after the technical meeting.

The delegation is composed of maximum sixteen members as follows:

- Team manager
- Coach
- Assistant Coach 1
- Assistant Coach 2
- Trainer
- Doctor/medic
- 14 players

Teams that are not present in the Technical Meeting will not be allowed to participate in the competition

13. MATERIAL, BALLS AND EQUIPMENT

The competition and training venue must be equipped with materials officially certified by the NVF (nets – posts – balls etc...).

Each participating team in the championship must present two different colours of jersey with the numbers in conformity with CAVB and FIVB instructions.

The colours of the jersey that will be used for the matches are determined by the Control Committee during the technical meeting.

14. RANKING SYSTEM OF TEAM DURING COMPETITIONS

14.1 Classification and Ranking

The ranking of teams is determined by the results of matches, taking into account of matches won and lost.

The following points will be gained by each team:

Match won 3-0 or 3-1	3 Points
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Match won 3-2	2 Points
Match lost 2-3	1 Point
Match lost 3-0 or 3-1	0 Points
Match forfeited	0 Point (0-25, 0-25, 0-25)_

14.2 Number of Victories

In case of equality of ranking points gained by two or more teams, they will be classified in descending order by the number of matches won.

14.3 Sets quotient

If the tie remains in spite of the number of matches won, the ranking of the teams will be decided in decreasing order by the sets ratio quotient resulting from the division of sets won by sets lost.

14.4 Points quotient

In the case equality persists as per the sets quotient, by two teams, their ranking will be decided in decreasing order, by the points quotient resulting from the division of total points won by total points lost in all the sets.

If the tie continues as per the points quotient between two teams, priority will be given to the team which won the match involving the two teams. If the tie is between three or more teams, a new classification of these teams will be made taking into consideration only the matches in which they were opposed to each other.

15. ANTIDOPING CONTROL

The NVF shall make all necessary preparations for the anti-doping control if necessary

The procedure to follow must strictly conform to the NSC and NNOC doping regulations.

The number of players to be tested will be decided by the NVF and NSC/NNOC.

The players, who have to undergo the anti-doping control, are chosen at random, by the competition Jury (member of the control committee) or by toss if this case are contained in the NSC/NNOC doping regulations.

16. NVF DELEGATES

16.1 Referee Delegate

The Director of the NVF Referees Commission or his representative is appointed Referee Delegate. The Referee Delegate has the authority for referees, the scorers and the line judges and he must make sure of their impartiality and their quality. The role of the Referee Delegate is the following:

- a) To prepare the refereeing instructions for the competition;
- b) The refereeing directives and the interpretation of the new rules;
- c) Protocol of International match;
- d) Working program and calendar of meetings, seminar ; their agenda and their themes; and
- e) Conduct and discipline of referees.
- f) To check and control the preparations of the organizer for the meetings and refereeing seminar according to article 16.3 of the “International Regulations”.
- g) Organize a referee seminar in the day preceding the beginning of the competition in order to co-ordinate the activities and assign the particular tasks that will be performed by everyone.
- h) Watch over the preparation of the refereeing seminar and strictly plan the introduction of teams, referees and problems relating to refereeing.
- i) Analyse and evaluate each referee’s performance.
- j) To compile some statistics on the referees’ appointment and the way they apply the rules and present an individual and general appraisal of their performance.
- k) To keep a register of refereeing decisions contested regarding the interpretation of the rules and choose the most appropriate interpretation for similar cases in future.
- l) To inspect and appoint ball retrievers, be responsible for moppers entrusted to clean the ground, scorers and line judges proposed by the organiser and watch over and evaluate their work.
- m) To reprimand and if necessary suggest to the appeal Sub-Committee the disqualification of a referee for misconduct or non-respect of refereeing instructions.

16.2 Technical delegate

The Director of the NVF Competition Commission or his representative is appointed technical delegate. He/she is responsible for the smooth running of the competition and the operation of competition and playing venue for which he/she is required to:

- a) Coordinate the work of the Local Organising Committee (LOC) and assign individual tasks to the members of the LOC
- b) Ensure the efficient work of the personnel involved in the event.
- c) In coordination with the LOC he/she must supervise the preparation and timely availability of meeting rooms (large enough), agenda, documents etc.
- d) Coordinate and control the sequence and timely access of personnel to the playing court;
- e) Verify the accurate preparation and timely distribution of match schedule (or any possible changes).
- f) Inspect and verify, with the Technical sub-committee members, the proper setting-up and operation of the areas adjacent to the competition venue (warming-up court, changing rooms) and working areas like Technical bureau (Secretariat);

- g) Ensure the correct and timely flow of information, checking the correct preparation, typing and content of match and statistical reports and their timely reception, in collaboration with the Referee delegate.
- h) Verify and ensure the operation of the competition area under NVF control and the availability of national and AU anthem , sports equipment and material;
- i) Ensure that an official photographer has been engaged by the organizer;
- j) Prepare a one-page report on the quality of the organization and structure set up by the organiser for the final report; and
- k) Supervise and control the game speaker

17. OPENING CEREMONY PROTOCOL

- a) The Opening Ceremony of all official NVF competitions shall take place in the main competition venue either before the first match, between the first and the second match or between the second and the third match.
- b) The protocol of the Opening Ceremony takes place as follows:
- c) The teams participating in the opening ceremony, preceded by the boards bearing the names of their club, enter the competition venue, march around and line up in front of the official grandstand. Boards are supplied by the organising Association. The players shall follow their respective board wearing their team colors
- d) Once lined up in front of the official grandstand, the highest personality of the organising association (Governor), accompanied by the sponsor, President of the NVF and hosting Association Chairperson, take their places in front of the grandstand.
- e) The NVF President, or his delegate, addresses himself to the participants and to the organisers (3 to 5 minutes maximum) before proclaiming the official opening of the competition, unless he delegates to the highest personality of the organising association to declare the competition open
- f) The national and AU Anthems (short extract) are played.
- g) The teams leave the venue via the shortest way.
- h) The Opening Ceremony should be limited to approximately 15 to 20 minutes.

18. CLOSING AND AWARDS CEREMONY GUIDELINES REQUIREMENTS

Immediately after the final whistle

- Once the players of the last match (final) have left the playing area:
- The official speaker asks the spectators to remain in their seats during the brief period needed to
- Prepare the floor for the closing and awards ceremonies that are going to take place shortly.
- The announcer invites the VIP to the grand stand to officiate at the awarding ceremony.
- Immediately if VIP take seat, invite all the participating team to seat in front of the VIP stand.

The awarding ceremony will start in the following order:

a) Individual awards:

Best Referee

Best spiker

Best Blocker

Best defensive

Best receiver

Best server

Best setter

MVP

b) Team awards

Starting with Women's teams

4th place

3rd place

2nd place

1st place